



**Annual Notices to Parents: State Statutes** require that notice be provided to parents annually on a number of issues of importance regarding your student(s). Please review the following information carefully.

If you have any questions regarding the content, please contact our District Administrator at 715-356-3282 ex. 4455.

### NOTICE OF ACADEMIC STANDARDS

Annually, the Board of Education provides notice to the community of the academic standards and curriculum design used to establish learning targets, learning content and performance standards in all subject areas. This notice was provided during the July 10, 2023 Board of Education meeting. The Board's policies pertaining to academic standards can be found in **Policy 2210**.

#### *Educational Standards Used for Curriculum 2023-2024*

Content Area	Standards and Helpful Resources and Links
English/Language Arts	<a href="#">Wisconsin State Standards in E/LA Wisconsin State Standards</a>
Mathematics	<a href="#">Wisconsin State Academic Standards: Mathematics</a>
Social Studies	<a href="#">Wisconsin State Academic Standards: Social Studies</a>
Science	<a href="#">Next Generation Science Standards</a>
Art	<a href="#">Wisconsin State Standards: Art and Design Education</a>
PE/Health	<a href="#">Wisconsin State Academic Standards: Physical Education</a> <a href="#">Wisconsin State Academic Standards: Health Education</a>
Music	<a href="#">Wisconsin State Academic Standards: Music Education</a>
World Language	<a href="#">Wisconsin State Academic Standards: World Language</a>

## **STUDENT ASSESSMENT            Policy 2623**

The Board of Education shall assess student achievement and needs in all areas of the curriculum in order to determine the progress of students and to assist them in attaining District goals.

Each student's proficiencies and needs will be assessed by staff members upon his/her entrance into the District and annually thereafter. Procedures for such assessments will include, but need not be limited to, teacher observation techniques, cumulative student records, student performance data collected through standard testing programs, student portfolios, and physical examinations.

The District Administrator shall develop and present to the Board annually a program of testing and assessment that includes:

- A. State-required tests;
- B. curriculum-based written and oral examinations which include use of alternative questions, demonstrations, writing exercises, individual and group projects, performances, portfolios, and samples of best work.

## **STUDENT NONDISCRIMINATION AND ACCESS TO EQUAL EDUCATIONAL OPPORTUNITY**

The Board of Education is committed to providing an equal educational opportunity for all students in the District. The Board does not discriminate on the basis of race, color, religion, national origin, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, sex, (including transgender status, change of sex or gender identity), or physical, mental, emotional, or learning disability ("Protected Classes") in any of its student program and activities. The Board is also committed to equal employment opportunity in its employment policies and practices as they **relate to students**. The Board's policies pertaining to employment practices can be found in **Policy 2260**.

## **ABSENCES FOR RELIGIOUS INSTRUCTION - STUDENT RELIGIOUS ACCOMMODATIONS**

The Board of Education desires to cooperate with those parents who wish to provide for religious instruction for the children but also recognizes its responsibility to enforce the attendance requirements of the State. The Board shall permit students, with written parental permission, to be absent from school during required school periods to obtain religious instruction outside of school. The Board's policies pertaining to student attendance can be found in **Policy 5200**.

## **STUDENT ATTENDANCE**

State law requires the Board of Education to enforce the regular attendance of students. All children between six (6) and eighteen (18) years of age shall attend school regularly during the full period and hours, religious holidays excepted, that the school in which the child is enrolled is in session until the end of the term, quarter, or semester of the school year in which the child becomes eighteen (18) years of age, unless they fall under an exception under State law, this policy, or administrative guideline issued under this policy. The Board's policies pertaining to student attendance can be found in **Policy 5200**.

## **WIRELESS COMMUNICATION DEVICES/TWO-WAY COMMUNICATION DEVICES**

The Board of Education recognizes the value of students maintaining communication with their parents/guardians and other appropriate persons for health, safety and educational purposes. The District also recognizes that students at different ages should have different privileges with wireless communication devices while on school premises. Therefore, students may use wireless communication devices before and after school, as long as they do not create a distraction, disruption or otherwise interfere with the education environment. Further guidelines may be developed by building administration. Students who have a cell phone must turn it off and keep it in their locker. The use of a wireless communication device in locker rooms is strictly prohibited. Individuals who violate this policy will be subject to school disciplinary action and possible legal referral. The Board's policies pertaining to wireless communication can be found in **Policy 5136**.

## **BULLYING**

The Board of Education is committed to providing a safe, positive, productive, and nurturing educational environment for all of its students. The Board encourages the promotion of positive interpersonal relations between members of the school community. Bullying toward a student, whether by other students, staff, or third parties is strictly prohibited and will not be tolerated. This prohibition includes physical, verbal, and psychological abuse. The Board will not tolerate any gestures, comments, threats, or actions which cause or threaten to cause bodily harm or personal degradation. This policy applies to all activities in the District, including activities on school property, including at any of the school buildings or other property used exclusively or in part, whether leased or owned by the District, for the purpose of school-related functions or events; or while traveling to or from school or to and from school-sponsored functions or events; in transporting vehicles arranged for by School District officials. The policy applies as well during activities that occur off school property if the student or employee is at any school-sponsored, school-approved or school-related activity or function, such as field trips or athletic events where students are under the supervision of school authorities, or where an employee is engaged in school business, or where there is otherwise a connection to the school such that the conduct at issue affects or is intended to affect the student's educational environment. The Board's policies pertaining to student harassment can be found in **Policy 5517.01**

## **SEARCH AND SEIZURE - STUDENT LOCKER AND DESK SEARCHES**

The Board of Education has charged school authorities with the responsibility of safeguarding the safety and well-being of the students in their care. In the discharge of that responsibility, school authorities may search school property such as lockers used by students or the person or property, including vehicles, of a student, in accordance with the following policy. The Board acknowledges the need for in-school storage of student possessions and shall provide storage places, including desks and lockers, for that purpose. Desks and lockers are public property and school authorities may make reasonable regulations regarding their use. The District retains ownership and possession of student desks and lockers and the same may be searched at random by school personnel at any time. A showing of reasonable cause or suspicion is not a necessary precondition to a search under this paragraph. Students shall not have an expectation of privacy in lockers, desks, or other school property as to prevent examination by a school official. The Board directs the school principal to provide students with written notice of this policy at least annually and that routine inspections be done at least annually of all such storage places. The Board directs that the searches may be conducted by the District Administrator, building principal and/or Police Liaison Officer. The Board's policies pertaining to student desk and locker searches can be found in **Policy 5571**.

## **STUDENT PRIVACY AND PARENTAL ACCESS TO INFORMATION      Policy 2416**

The Board of Education respects the privacy rights of parents and their children. No student shall be required, as a part of the school program or the District's curriculum, without prior written consent of the student (if an adult, or an emancipated minor) or, if an unemancipated minor, his/her parents, to submit to or participate in any survey, analysis, or evaluation that reveals information concerning:

- political affiliations or beliefs of the student or his/her parents;
- mental or psychological problems of the student or his/her family;
- sex behavior or attitudes;
- illegal, anti-social, self-incriminating or demeaning behavior;
- critical appraisals of other individuals with whom respondents have close family relationships;
- legally recognized privileged and analogous relationships, such as those of lawyers, physicians, and ministers;
- religious practices, affiliations, or beliefs of the student or his/her parents; or
- income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such a program).

## **STUDENT RECORDS      Policy 8330**

In order to provide appropriate educational services and programming, the Board of Education must collect, retain, and use information about individual students. Simultaneously, the Board recognizes the need to safeguard students' privacy and restrict access to students' personally identifiable information. Except for data identified by policy as "directory data," student "personally identifiable information" includes, but is not limited to: the student's name; the name of the student's parent or other family members; the address of the student or student's family; a personal identifier, such as the student's social security number, student number, or biometric record; other indirect identifiers, such as the student's date of birth, place of birth, and mother's maiden name; other information that, alone or in combination, is linked or linkable to a specific student that would allow a reasonable person in the school community, who does not have personal knowledge of the relevant circumstances, to identify the student with reasonable certainty; or information requested by a person who the District reasonably believes knows the identity of the student to whom the education record relates.

## **STUDENT RECORDS - DIRECTORY INFORMATION**

Each year the District Administrator shall provide public notice to students and their parents of the District's intent to make available, upon request, certain information known as "directory information." The Board designates as student "directory information": a student's name; address; telephone number; date and place of birth; major field of study; participation in officially-recognized activities and sports; height and weight, if a member of an athletic team; dates of attendance; date of graduation; or awards received. Directory information shall not be provided to any organization for profit-making purposes. Parents and eligible students may refuse to allow the Board to disclose any or all of such "directory information" upon written notification on registration day forms. The Board's policies pertaining to student records can be found in **Policy 8330**.

## **CHILD NUTRITION PROGRAMS**

### **Policy 8531**

AV-W School participate in USDA child nutrition programs (e.g. National School Lunch or Breakfast Programs, special milk programs) and is required to provide an annual notice to each household in the district informing parents/guardians of the child nutrition programs offered in the district and eligibility requirements for free or reduced price meals/milk. Applications are given at registration each year, can be found on the website, or picked up at the District Office.

## **MEAL CHARGE NOTIFICATION**

Our student charges will be \$1.65 for breakfast and \$3.00 for lunch. Staff and adult guests will pay \$2.20 for breakfast and \$4.00 for lunch. Milk will remain the same at \$.40 a carton.

## **HUMAN GROWTH AND DEVELOPMENT**

The Board of Education directs that students receive instruction in human growth and development, consistent with Chapter 118.019(2) Wis. Stats. The Board's policies pertaining to human growth and development can be found in **Policy 2424**.

## **ANNUAL NOTICE OF SPECIAL EDUCATION REFERRAL & EVALUATION PROCEDURES**

Upon request, the Arbor Vitae - Woodruff School is required to evaluate a child for eligibility for special education services. A request for evaluation is known as a referral. When the district receives a referral, the district will appoint an Individualized Education Program (IEP) team to determine if the child has a disability, and if the child needs special education services. The district locates, identifies, and evaluates all children with disabilities who are enrolled by their parents in private (including religious) schools, elementary schools and secondary schools located in the school district.

A physician, nurse, psychologist, social worker, or administrator of a social agency who reasonably believes a child brought to him or her for services is a child with a disability has a legal duty to refer the child, including a homeless child, to the school district in which the child resides. Before referring the child, the person making the referral must inform the child's parent that the referral will be made. The Board's policies pertaining to special education referrals and evaluation procedures can be found in **Policy 2460**.

## **PARENT PARTICIPATION IN TITLE I PROGRAMS**

Since the Arbor Vitae - Woodruff School District receives federal Title I program funds, the district has developed a parent involvement policy. It is the desire of the District to establish positive partnerships with families and community. Everyone gains if school, home and community work together to promote high achievement for all students. To that end, the District shall provide a variety of opportunities for families and communities to become involved in children's education.

Additionally, parents and/or guardians may request and obtain information regarding: (1) the professional qualifications of their child's teachers including – whether the teachers has met state licensing criteria for the grade level(s) and subject area(s) taught; whether the teacher is teaching under emergency or provisional status through which state licensing criteria has been waived; and the undergraduate degree major of the teacher, and any graduate certification or degree held by the teacher, including the field of discipline of the certification or degree; (2) the professional qualifications of paraprofessionals providing instructional-related services to their child. Parents will be notified if their child is assigned to, or taught for four or more consecutive weeks by a teacher who is not "highly qualified".

If you want to see the state qualification for your student's teacher, you may access the information on the DPI website at: [www.dpi.wi.gov/tepd/llsearch.html](http://www.dpi.wi.gov/tepd/llsearch.html) (ESEA as referenced). The Board's policies pertaining to programs and services for Title 1 can be found in **Policy 2261.01**.

## **PROGRAMS FOR ENGLISH LANGUAGE LEARNER STUDENTS**

The parents/guardians of limited English Proficient (English Learner) students participating in a language instruction program shall be notified, no later than 30 days after the beginning of the school year, of the following:

- Placement and reason why their child was identified as LEP
- Child's academic achievement level and level of English proficiency (including method of measurement)
- The methods used for language instruction
- How the language program will meet the child's instructional needs
- How the program will help the child to learn English and meet the academic standards for promotion or graduation
- The exit requirements for the language program
- An explanation of parental rights, including the parent's right to enroll or remove a child from the language instruction program (ESEA, Wis. Stats. § 115.96(2), and **Policy 2260.02**)

## **MENINGOCOCCAL DISEASE INFORMATION                      Policy 5320**

School districts must provide information to parents/guardians of children enrolled in grades 6-12 with information about Meningococcal disease including: 1) Causes and symptoms of the disease.

Meningococcal disease includes Meningococcal meningitis and meningococemia. Meningococcal meningitis is a severe form of meningitis (inflammation of the meninges, the tissues that cover the brain and spinal cord) caused by the bacterium *Neisseria meningitidis*.

### **About Meningococcal Disease**

Meningococcal disease is often misdiagnosed as something less serious because early symptoms are similar to common viral illnesses. Symptoms of meningococcal disease may include high fever, severe headache, stiff neck, nausea, vomiting, sensitivity to light, confusion, exhaustion and/or a rash. Meningococcal disease is spread through direct contact with respiratory and/or oral secretions from infected persons (for example, kissing or sharing drinking containers). It can develop and spread quickly throughout the body, so early diagnosis and treatment are very important. Even with immediate treatment, the disease can kill an otherwise healthy young person within hours of first symptoms. Approximately 10%-14% of people that contract the disease die from it. Of those who survive, up to 20 percent may endure permanent disabilities, including brain damage, deafness and limb amputations.

Lifestyle factors common among teenagers and college students are believed to put them at increased risk of contracting meningococcal disease. These lifestyle factors include crowded living situations (for example, dormitories, sleep-away camps), active or passive smoking and irregular sleeping habits. Teens should avoid sharing eating utensils and drinking out of the same container, since infections may spread through this type of close contact. To learn more about meningococcal disease, vaccine information, and public health resources visit the following web sites:

[The Wisconsin Department of Health and Family Services communicable disease fact sheet](#)

## **EQUAL EDUCATIONAL OPPORTUNITIES Policy 2260**

No person shall be denied admission to the Arbor Vitae - Woodruff Elementary School or be denied participation in, be denied the benefits of or be discriminated against in any curricular, co-curricular, pupil services, recreational or other program or activity because of the person's gender, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional or learning disability.

## **EDUCATION OF HOMELESS CHILDREN**

Children and youth, including unaccompanied youth who meet the Federal definition of "homeless" will be provided a free appropriate public education in the same manner as all other students of the District. To that end, students who are homeless will not be stigmatized or segregated on the basis of their status as homeless and will be assigned to the school serving those non-homeless students residing in the area in which the homeless child is actually living. The District shall establish safeguards that protect homeless students from discrimination on the basis of their homelessness. The Board's policies pertaining to homeless students can be found in **Policy 5111.01**.

## **SUICIDE PREVENTION**

The following information has been provided by the Wisconsin Department of Public Instruction, National Suicide Prevention Lifeline and the National Suicide Resource Center. To get updated information on suicide prevention, intervention, and postvention resources, visit DPI's website. There are downloadable documents on the state laws, a fact sheet on youth suicide, and updated suicide prevention curriculum. It also includes an updated webinar of an online gatekeeper training for all staff and DPI's updated one-day training flyer, description, and calendar. Other resources include strategies on suicide interventions, memorial suggestions, and other topics. The Board's policies pertaining to suicide can be found in **Policy 5350**

[Suicide Prevention](#)

## **ANNUAL SCHOOL PERFORMANCE REPORT - Policy 2700.01**

The Board of Education believes that a vital component of the District's educational programs is ensuring that parents and other individuals are informed of the performance of the schools and the school district. The Board of Education will publish an annual school and school district performance report including all information prescribed by statute. Under Section 115.38(2) of the state statutes, school boards are required to notify, by January 1 each year, the parent/guardian of each student enrolled in the district of their right to request a school and school district performance report. The report must be distributed to those parents/guardians who request it by May 1 each year. District and school data regarding test results, graduation, attendance, other academic indicators, teacher quality, and more can be located on the DPI WINSS website. To find information for the Arbor Vitae - Woodruff School District go to:

<https://apps2.dpi.wi.gov/reportcards/>.

If you do not have home web access contact the District Office at 715-356-3282 ex. 4451.

## **EDUCATIONAL OPTIONS      Policy 2370**

Per 2015 Wisconsin Act 55, each public school in the state is now required to provide annual notices that include educational options available to students. Educational options available to students in the Lakeland Area include public schools, private schools, charter schools, virtual schools, full-time open enrollment, youth options and homeschooling. To explore these options in more detail check out the following link provided: <https://dpi.wi.gov/parental-education-options/charter-schools/current>

Arbor Vitae - Woodruff School - [www.avwschool.org](http://www.avwschool.org)

Lac du Flambeau School - [www.ldf.k12.wi.us](http://www.ldf.k12.wi.us)

Lakeland Union High School - <http://www.luhs.k12.wi.us/>

North Lakeland School - <http://northlakelandschool.com/>

MHLT - <http://mhl.org/>

## **WELLNESS      Policy 8510**

As required by law, the Board of Education establishes the following wellness policy for the AV-W School District as a part of a comprehensive wellness initiative.

The Board recognizes that good nutrition and regular physical activity affect the health and well-being of the District's students. Furthermore, research suggests that there is a positive correlation between a student's health and well-being and his/her ability to learn. Moreover, schools can play an important role in the developmental process by which students establish their health and nutrition habits by providing nutritious meals and snacks through the schools' meal programs, by supporting the development of good eating habits, and by promoting increased physical activity both in and out of school.

Schools alone, however, cannot develop in students healthy behaviors and habits with regard to eating and exercise cannot be accomplished by the schools alone. It will be necessary for not only the staff, but also parents and the public at large to be involved in a community-wide effort to promote, support, and model such healthy behaviors and habits.

## **NOTICE OF SPECIAL NEEDS SCHOLARSHIP PROGRAM**

(Issued pursuant to section 115.7915(5)(a) of the state statutes)

This notice serves to inform parents and guardians of students with disabilities that the State of Wisconsin has established the Special Needs Scholarship Program. Under this scholarship program and as further specified in state law, a child with a disability who has been denied the opportunity to attend a nonresident school district under the full-time open enrollment program may be eligible to receive a scholarship from the Department of Public Instruction (DPI) that allows the child to attend an eligible private school that is participating in the Special Needs Scholarship Program.

This is a state-administered program. A parent or guardian who is interested in the Special Needs Scholarship Program should independently verify the participating private schools and the specific terms, eligibility criteria, and application procedures of the scholarship program with the DPI. The Special Needs Scholarship Program is further defined under section 115.7915 of the state statutes. Additional information about the program should be available on the website of the Wisconsin Department of Public Instruction: <http://dpi.wi.gov/>.



## **TITLE IX NONDISCRIMINATION ON THE BASIS OF SEX IN EDUCATION PROGRAMS AND ACTIVITIES**

### **Policy 2266**

The AV-W School District is committed to maintaining an educational and work environment that is free from discrimination based on sex, including sexual harassment. We believe that every student and staff should feel supported, welcomed and respected and as such shall not discriminate against any person on the basis of sex.

Title IX of the Education Amendments Act of 1972 ("Title IX") is a federal law intended to ensure sex and gender equality and protect students and staff against sexual harassment in all school programs and activities, extending to admission and employment.

Pursuant to our Title IX obligations, the Board has developed [Policy 2266 - Nondiscrimination on the Basis of Sex in Education Programs or Activities](#) (Revised 12/13/21). This policy applies to individuals of all sexual orientations and gender identities.

Compliance Officer:

Jocelyn Hardy, District Administrator  
AV-W J1 School District  
11065 Old Highway 51 North  
Arbor Vitae, WI 54568  
715-356-3282 Ext. 4455  
[jocelyn.hardy@avwschool.org](mailto:jocelyn.hardy@avwschool.org)

[Click here to view the training materials used by our District regarding Title IX.](#)

### **EARLY COLLEGE CREDIT PROGRAM**

District is required by section 118.55(8) of the state statutes to provide information about the Early College Credit Program annually to all students enrolled in the school district in the 8th, 9th, 10th, and 11th grades. Students and parents can access information regarding ECCP and Start College Now.

### **ACP PLANNING FOR STUDENTS**

Academic and Career Planning, or ACP, is a student-driven, adult-supported process in which students create and cultivate their own unique and information-based visions for post-secondary success, obtained through self-exploration, career exploration, and the development of career management and planning skills." The Wisconsin Department of Public Instruction (<http://dpi.wi.gov/acp>) in the PI26 legislation requires public school districts to provide academic and career planning services to students in grades 6 through 12.. These new academic and career planning requirements connect school districts' education for employment plans and programs to the new academic and career planning requirements. You can find this information on our website [ACP- AV-W ACP PLAN](#)

### **CONCUSSION & HEAD INJURY**

School districts are required by section 118.293 of the state statutes to distribute a concussion and head injury information sheet to (1) each person who will be coaching a youth athletic activity and (2) each student who wishes to participate in the activity at the beginning of a youth athletic activity season, except as otherwise specifically provided. No person may participate in a youth athletic activity unless the person returns the concussion and head injury information sheet signed by the student athlete and by his/her parent/guardian.

## **SUDDEN CARDIAC ARREST**

School districts are required by section 118.293(1)(c) of the state statutes to distribute information about the nature and risk of sudden cardiac arrest. (1) The information about sudden cardiac arrest must be provided in connection with any youth athletic activity, as defined under section 118.293(1)(c), that is offered to persons who are 12 years of age or older. (2) At the beginning of the season of any covered activity (for seasons that start on or after July 1, 2022), the operator of the youth athletic activity must distribute the information sheet to each person who will be coaching the activity and to each person who wishes to participate in the youth athletic activity. (3) The information about sudden cardiac arrest must be included in the same information sheet that addresses the nature and risk of concussions and head injuries in youth athletic activities. No person may participate in a youth athletic activity unless the person returns the concussion and head injury information sheet signed by the student athlete and by his/her parent/guardian.

<https://www.wiaawi.org/Health/Concussion-and-Sudden-Cardiac-Arrest-Information>